

Minutes  
Lawrence Library Board of Trustees  
March 12, 2025 @ 7:00pm  
In the Lyceum

In attendance: Charles Pen Burnham, Carol Case (Chair), Deb Spratt (Director), Emil Diaz, Lyn Warwick, Pat Payer, Trevor Berens

1. Convened at 7:02pm.
2. Review of minutes from prior meetings:
  - February 5, 2025 - approved
3. Accounting:
  - Deb presented FY25 EOM report

4. Stats for February 2025:

Circulation	6,203
Overdrive	1,791
Inter-library loans	1,700
Patrons	5,154
Web page views	6,400
Web page sessions	2,346
Web page users	4,095
Foot count	N/A
Database stats	

5. Personnel:
  - Increase in illness among staff
6. Building:
  - Solar lights – no update
  - EV charging station – received quote
  - Internet & phone – received first quote to convert to VoIP
  - Blackburn Restoration – emailed on dates in May for door and light
  - Water meter installed
7. Other presented by Deb:
  - Will review three policies each month
  - Discussed March 10 Special Town Meeting
  - April 28 town election

- May 5 Town Meeting
- Friends of Lawrence Library book sale March 14-16
- Musket display cabinet should be finished next week
- 2 Community Preservation Act requests were approved
- Cultural Facilities Fund – no update
- Frederick Douglas and Bruce Anderson grants – no update
- 250<sup>th</sup> and 4<sup>th</sup> of July parade is June 28
- Art Gallery and music in March – Squanicook Quilts
- Pat Payer appointed Trustee on Feb 10
- Fact checking and media literacy presentation on April 23
- Four Trustees are on the ballot April 28

8. Discussed the library participating in a boycott of Amazon the week of March 10
9. Executive session from 8:11pm to 8:43pm to discuss initial applications for the position of Library Director

Meeting adjourned at 9:02pm; Carol motioned and Lyn seconded

Next meeting is scheduled for Wednesday April 2, 2025

Respectfully submitted by Emil Diaz, Lawrence Library Board of Trustees