

Lawrence Library Board of Trustees Minutes  
January 8, 2025 @ 7:00pm  
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham, Carol Case (Chair), Diane Murphy, Emil Diaz, Lyn Warwick, Trevor Berens

1. Convened at 7:16pm following joint meeting with Board of Selectman regarding appointment of Trevor Berens to Lawrence Library Board of Trustees.
2. Review of minutes from prior meetings:
  - December 4, 2024 – motioned by Diane and seconded by Lyn; approved
  - December 23, 2024 - motioned by Diane and seconded by Lyn; approved
3. Accounting:
  - Deb presented FY25 EOM report
  - Deb presented FY26 preliminary budget
4. Stats for December 2024:
  - Circulation – 6,224, up 7%, Overdrive – 1,830, up 2%, ILL – 1,672, up 4% net lender, Patron cards – 63, Web page views – 3,098, Web page sessions – 2,620, Web page users 2,089, Foot count per day – 164
5. Stats for 2024:
  - Circulation – 78,743, up 4%, Overdrive – 23,001, up 9%, ILL – 19,017, Patron cards – 5,140, Web page views – 61,899, Web page users – 40,114, Web page users – 29,998
6. Personnel:
  - Met Abigail Goewey, part time Youth Services Assistant
  - Cassidy Wenstrom beginning January 27, 2025 as part time Circulation Assistant
7. Building:
  - Solar parking lot light
8. Other presented by Deb:
  - Pepperell Cultural Grants – awarded 10 out of 12
  - Community Preservation – presented and awaiting an update after January 9, 2025
  - Cultural Facilities Fund – filed December 17, 2024
  - Library policies – will review the eleven policies dated 2021
  - Myra “Tea” possibly January 30, 2025
9. Director search update by Carol:
  - Emil to find background checking sources
10. Diane resigned effective immediately

Meeting adjourned at 9:00pm; Lyn motioned and Diane seconded  
Next meeting is scheduled for Wednesday February 5, 2025

Respectfully submitted by Emil Diaz, Lawrence Library Board of Trustees