

Lawrence Library

Computer & Wifi Use Policy

The Library provides computers for a variety of uses from accessing the internet and online databases to word processing. The library cannot be held responsible for content accessed on the internet, as not all internet sources provide factually accurate, complete, or up-to-date information.

Parents are responsible for monitoring their children. The library encourages parents to explore the internet with their children at the library. The library will not deny use of the internet based on age. Restriction of a child's access to the internet is the responsibility of that child's parent or legal guardian. The staff is not responsible for monitoring children's use of the internet.

Internet Rules

1. Users do not need to have a library card; they can be logged in by a staff member on a guest account.
2. Library computers may be used on a first-come, first-served basis. A time limit on public computers will not be enforced unless the number of patrons who need to use a computer exceeds the number of unoccupied computers. In the event that all library computers are simultaneously being used, staff will then enforce a 60-minute time limit per user in order to accommodate patrons waiting for a turn on the computer within a reasonable time frame.
3. The viewing of internet pages that display materials deemed inappropriate for a public and open environment is prohibited. Patrons may be asked by a staff member to exit a site. Any patron who refuses to exit a site when instructed to do so by a staff member, or who acts in an inappropriate manner toward a staff member that is enforcing this policy, will be subject to suspension of all internet privileges.
4. Printing costs \$0.15 per page (black & white) or \$0.30 (color).

5. Files can only be saved to a flash drive. Files cannot be saved to the hard drive. Flash drives are available for purchase at the Circulation desk.

6. Computers must be used as provided. Any attempt to add, delete, or modify installed hardware or software will result in the revocation of the privilege for the user.

7. Content filters are not installed on any library computer system. When a child uses a computer the parent or caregiver is responsible for overseeing what is accessed.

WiFi Access

The Lawrence Library provides free WiFi throughout the building. WiFi is available outside the building as well, 24/7.

Users are responsible for making sure their computer has the correct settings and necessary hardware. Library staff cannot assist users in configuring their equipment or troubleshooting problems. Users should refer to their owners' manuals or other support services offered by their computer manufacturer. The library cannot guarantee that a user's hardware will work with the library's WiFi.

As with most public WiFi, the library WiFi is not secure. There can be non-trustworthy third parties between the user and anybody with whom the user communicates. Any information being sent or received could potentially be intercepted by another WiFi user. Cautious and informed WiFi users should not transmit their credit card information, passwords or any other sensitive personal information while using any WiFi.

The library will not be responsible for any personal information (e.g. credit card) that is compromised, or for any damage caused to your hardware or software due to electrical surges, security issues or consequences caused by viruses or hacking. All WiFi users should have up-to-date virus protection on their devices.

Laptops and other devices should never be left unattended in the library, even for brief periods of time. The library assumes no responsibility for damage, theft, or

loss of any kind to a user's equipment, software, data files or other personal property brought into or used at the library's facilities.

By choosing to use this free WiFi service you agree to abide by this policy. Copies of this policy are available at the circulation desk and on the library website. All users are expected to use the library's WiFi in a legal and responsible manner, consistent with the educational and informational purposes for which it is provided. Users should not violate federal, state, or local laws, including the transmission or receiving of child pornography or harmful material, fraud, or downloading copyrighted material.

Any restriction or monitoring of a minor's access to the library's WiFi is the sole responsibility of the parent or guardian.

Adopted by the Library Board of Trustees December 3, 1997; revised September 6, 2000, December 2, 2021, September 7, 2022 and May 7, 2025