

Minutes  
Lawrence Library Board of Trustees  
February 5, 2025 @ 7 pm  
In the Lyceum

In attendance: Deb Spratt (Director), Pen Burnham, Carol Case, Lyn Warwick, Pat Payer (guest)

1. Open meeting at 7:01
2. Review of minutes from February 5, 2025 meeting–Accepted minutes of Jan. 8, 2025 meeting, passed; Accepted minutes of January 27, 2025, passed.
3. Accounting: Meeting with Fincom next Monday evening; we are currently under 3%. Budget now accurately reflects union wages
4. Personnel: new hires are doing well
5. Building:
  - Solar Light – need to send schematics to Guardian.
  - AV Charging Station – Climate Change Committee might be interested in supporting the station or possibly two. Our part of funding would come from Friends or State Aid.
6. Other
  - Musket display cabinet – dropped off the musket for ‘fitting’
  - Community Preservation – no update
  - Cultural Facilities Fund and other Grants (Fredrick Douglass) – no update
  - Pepperell Cultural Council: all applications for grants were accepted.
  - Library phones: discussion re: phones old copper wiring. VOIP with wi-fi & options discussed
  - Ammunition/Magazine Box – Approved request to borrow it to display as an historic Pepperell artifact with local Revolutionary War associations at the 1775 Prudence Wright Reenactment on May 3 at Noon at the Covered Bridge.
  - Possibility of Trustees participating in July 4<sup>th</sup> parade as it is Pepperell’s 250<sup>th</sup> anniversary; suggestions of options for floats for the Friends or us
  - February is *Love Your Library* month; 2/11 is Panera Day
  - Art Gallery & Music – January recap & upcoming events: Scott & Enid, (15<sup>th</sup>) Open Mic (21<sup>st</sup>) & Classical Series (28<sup>th</sup>); Nashoba Valley Artists. Possible emcee for open mic
  - **Joint Fincom/BOS meeting February 10<sup>th</sup> @ 7 for FY26 budget review/questions**
  - **February 12 @ 6:45 joint BOS/BOT appointment of trustee**
    - Director search – update; Carol requested Trustees provide questions for candidates for next meeting.
  - Set next meeting - March 12, 2025