

Minutes
Lawrence Library Board of Trustees
April 7, 2022 @ 7 pm
In the Lyceum – 15 Main Street, Pepperell, MA

In attendance: Deb Spratt (Director); Charles Pen Burnham, Carol Chase, Fred Kobs, Bob Kowalski, Lyn Warwick. Absent: Diane Murphy

1. Review of minutes from March 10, 2022 meeting. Approved
2. Review of Bills Payable, Payroll. Doing well – 70% expended
3. Accounting: FY22 Budget updates; on track
4. Stats: Mar 2022: Circ 6,015 up 40%; Overdrive: 1,564 up 26%; BPL: NA; ILL: 1,777 (net lender); Value: \$50,799; Web: 89,544 requests, 13,084 pages viewed
5. Personnel: new hire, Alyssa Kahn; update on Jeanne; Director's annual review
6. Systems: internet cabling update – quotes pending; PC for History Room: storage drive for digitized newspaper.
7. Building:

Boiler Overflow Pump – replaced by Frank

Emergency Lighting – batteries replaced

Building inspection: boiler completed; awaiting date from town

Mason coming week of April 18th for mortar pointing quote

8. Other:

Library Covid: everything is going well.

Monday hours, evening programs and hours. New schedule May 2nd and discussion on potential hours July 1 should the Monday Hour warrant article pass

Art Gallery: Sarah J Thornington: *Hope is Not Passive*

Music: Sat May 14 @ 11am Love Letters (Senior Center/PCC); May 21: Live concert TBA

Holiday closures: April 18, Patriots Day

FLL book sale very successful; Toy Sale May 7 from 8am-noon

Grant for funding for braille signage not awarded

Bindery: sending off 10 years of Town Reports

MLA & RILS conferences May 23/24 and May 26/27

Town Meeting is now May 9/10, 2022

Meeting adjourned at 8:07 pm. Carol motioned & Fred seconded. Next meeting scheduled for May 11,

2022

Respectfully Submitted by Bob Kowalski, Lawrence Library Board of Trustees