

Minutes
Lawrence Library Board of Trustees
January 7, 2026 @ 7:00pm
In the Lyceum

In attendance: Charles Pen Burnham, Diane Lynch (Director), Emil Diaz (Secretary), Lyn Warwick (Vice-Chair), Pat Payer, Trevor Berens: Absent: Carol Case (Chair)

1. Convened at 7:00pm
2. Review of minutes from prior meetings:
 - December 3, 2025 – approved
3. Accounting:
 - FY26 EOM report
4. Stats for December 2025:

	June	July	Aug	Sept	Oct	Nov	Dec
Circulation	6,075	7,061	7,117	6,416	6,326	5,830	5,440
Overdrive	1,885	2,009	1,977	1,866	1,975	1,791	1,767
Inter-library loans	1,858	2,034	2,019	1,328	1,953	1,742	1,728
Foot traffic	6,168	8,030	4,872	4,215	4,266	3,419	3,865
Programs	49	22	47	35	38	24	32
Programs attendance	625	251	622	392	927	392	452

5. Personnel:
 - Adult services position – to be posted
 - Custodian position – Diane to prepare a job description
 - Monday January 5, 2026 - staff safety training from PPD
6. Policy updates – none
7. Building:
 - New Sensource people counter installed Dec 4.
 - Dumpster dumping – trash company will lock the dumpster
 - Roof leak repair on Dec 30.
 - Side doors on portico jammed.
 - Two Community Preservation Committee grant applications have been formally presented and are awaiting committee discussion.
8. Other presented by Diane:

- Annual Town Report draft – Trustees to review and provide feedback to Diane
- FY 2027 budget
- Nine Pepperell Cultural Council full and partial grants awarded.

9. Upcoming events

- Jan 10 - Nashua Area Artists Association Exhibit & Opening Reception
- Jan 10 – Rich Araldi “Songs and Their Stories”
- Feb 13 – Nissitissit String Quartet “For the Love of Music” (PCC grant)
- Mar 27 – Hossfeld & Berens Classical Concert (PCC grant)
- April 24 – Jordan Tirrel-Wysocki Duo (PCC grant)
- Open Mic nights the 3rd Friday of every month

Meeting adjourned at 8:20pm; Trevor motioned and Pat seconded.

Next meeting is scheduled for Wednesday February 4, 2026.

Respectfully submitted by Emil Diaz, Lawrence Library Board of Trustees