

Minutes
Lawrence Library Board of Trustees
September 4, 2024 @ 7pm
In the Lyceum

In attendance: Deb Spratt (Director), Charles Pen Burnham, Carol Case (Chair), Emil Diaz, Bob Kowalski, Diane Murphy; Absent: Lyn Warwick

1. Review of minutes from the August 2024 meeting. Approved.
2. Accounting: FY2025 EOM
3. Stats: August Circ: 6,959; Overdrive: ILL: 1,960, net lender; Patron cards 47 new; Value of Circulated materials: \$82,803; Web: 5,734 pages viewed; 3,581 sessions; 2,581 users; Foot count: 4,707; Databases - see attachment
4. Personnel: Staff New hire; staff update
5. Building:
 - Circulator #1 completed
 - Blackburn - update on Aerie; front door restoration in October
 - Column- stone repair
 - Started working on MA Preservation grant - reached out to Jason (planner)
 - ADA report
6. Other:
 - Wine tasting
 - Programs: Summer recap
 - Musket display cabinet - ordered
 - ARIS report - completed, State Financials started
 - Assabet software
 - Long range plan - motion pro approve passed
 - Trees along church property line - update
 - Director search - update

Meeting adjourned at 8:05 pm ; Pen motioned and Diane seconded

Next meeting is scheduled for Wednesday October 2, 2024

Respectfully submitted by Bob Kowalski, Lawrence Library Board of Trustees