

Minutes  
Lawrence Library Board of Trustees  
May 15, 2024 @ 7pm  
In the Lyceum

In attendance: Deb Spratt (Director), Charles Pen Burnham, Carol Case (Chair), Emil Diaz, Bob Kowalski, Diane Murphy, Lyn Warwick

1. Review of minutes from April 10, 2024 meeting. Approved.
2. Accounting: FY2024 Budget EOM report; FY2025 update
3. Stats: April 6,653; Overdrive: April 2,092, up 28%; ILL 1,644 - net lender, 14% increase; Patrons 6,253; Value of circulation: April \$77,725 Web Google Analytics is down; Foot count 448 daily average
4. Personnel: Union update
5. Building:
  - HVAC project update; circulator #1
  - Blackburn - May 7<sup>th</sup> update
6. Other:
  - Music & Art Gallery: upcoming Open Mic, Classical Collective (update: canceled in June) and Vanessa & Seamus; Artist: Judy Bennett May 18 - June 13
  - Friends: Toy Yard sale recap; Annual luncheon June 12th at 11:30am
  - Grounds: beech tree issue, front lawn
  - Programs: Earth Day, Garlic Mustard Pull, Pepperell Greenup - successful
  - May 6th Spring Town Meeting-recap and updates plus recap department head meeting 5/15
  - Art Appraisal – emailed report
  - 250th Time Capsule storage
  - CPC update – approved for both; emailed Blackburn for Fall date on doors
  - Director search committee discussion

Meeting adjourned at 8:15pm; Lyn motioned and Diane seconded

Next meeting is scheduled for Thursday June 5, 2024

Respectfully submitted by Bob Kowalski, Lawrence Library Board of Trustees