

Minutes  
Lawrence Library Board of Trustees  
February 7, 2024 @ 7pm  
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham, Carol Case (Chair), Emil Diaz, Bob Kowalski, Diane Murphy; Absent: Lyn Warwick

1. Review of minutes from January 3, 2024 meeting. Approved.
2. Accounting: FY24 Budget EOM report; FY25 – update
3. Stats for January: Circ: 6,493 up 6%; ILL: 1,773 net lender; Patrons: 46 new or renewed, Value of circulation: \$78,276; Web Page: 5,012 page views; 3,326 event count (all up over previous month)
4. Personnel: vacation updates
5. Building:
  - HVAC update
  - Blackburn
6. Other:
  - Music & Art Gallery: Open Mic March 16th, Shakedown Station February 17th. March 2nd Celtics concerts
  - Pepperell Preservation Committee
  - MA MC Preservation Grants
  - Love Your Library month & Patron Appreciation Day
  - Friends: Pie Sale Saturday February 10th, 10:30-1pm; Annual Book Sale March 15, 16, 17th
  - Town Report – submitted
  - Passport facility – update

Meeting adjourned at 8:25pm; Pen motioned and Diane seconded

Next meeting is scheduled for Thursday March 14, 2024

Respectfully submitted by Bob Kowalski, Lawrence Library Board of Trustees