

Minutes
Lawrence Library Board of Trustees
October 4, 2023 @ 7 pm
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham, Emil Diaz, Bob Kowalski, Diane Murphy, Lyn Warwick (Acting Chair); Absent: Carol Case (Chair)

1. Review of minutes from Sept. 6, 2023 meeting. Approved as amended
2. Accounting: FY2024; Budget EOM report
3. Stats: September Circ: 6,612; Overdrive: 1,727 up 9%; ILL: 1,682, net lender; Patrons: new 24; Value of Circ: \$18,078; Web Page: pages viewed; 5,079, event count 15,605; Users: 1,761; Foot Traffic: 242 daily averages
4. Personnel
5. Building:
 - Mortar – discuss quote on Bergquist Masonry
 - HVAC – update
 - Electrical outside lights – any ideas Pen
 - Roof Leak Lyceum /MIIA
 - Blackburn – October, week of 16th
 - Chairs – picked up
6. Other:
 - Music & Art Gallery
 - Scott Matsumotto, Gladius, Jeff Snow upcoming music
 - Hooked Rugs on display
 - 2024 Classical Music series
 - Policies: Behavior Policy
 - State Financials submitted
 - FLL – Wine Tasting Oct 14th, garden label project (Thank you needed)
 - Banned Books Week events, FOTL Week
 - PBA – Breakfast host and Secret Santa drop/pick up in December
 - Passport facility – discussion

Meeting adjourned at 8:40pm. Pen motioned and Diane seconded

Next meeting is scheduled for November 1, 2023

Respectfully submitted by Bob Kowalski, Lawrence Library Board of Trustees