

**Minutes**  
**Lawrence Library Board of Trustees**  
**April 5, 2023 @ 7 pm**  
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham (Chair), Carol Case (Vice Chair), Fred Kobs, Bob Kowalski, Lyn Warwick; Absent: Diane Murphy

1. Review of bills payable, payroll
2. Review of minutes from January through March. Pen motioned; Fred seconded. Approved with revisions.
3. Accounting:
  - o FY2023 budget EOM
  - o FY2024 budget proposal. Monday funding update
4. Stats: March Circulation 6,679, Overdrive 1,873 LEA; 229; Total Circ Print & E: 8,781; ILL: 1,771 up 30 % (net lender); Patrons: 6,389; Value of circulation: \$18,700, Foot count: 2,746; web page
5. Personnel:
  - o Deb taking vacation
6. Systems:
  - o Staff printer issue: Working to fix
7. Building:
  - o TAGS update
  - o Inspection: boiler, building and fire completed
  - o Roof Leak update
8. Other:
  - o Long range plan - survey completed. Recap and next steps
  - o Warrant article submitted March 16
  - o Library Covid: Circulation desk plexiglass removed
  - o Music and Art gallery:
    - Rakes: great turn out in March
    - April: HungryTown 4/15 and JiveCats 4/22
  - o Programming: Earth Day, Christine McAuliffe, Senior Book Club, Green Up
  - o FLL - Book Sale recap; Used toy sale April 29, Art sale
  - o Succession planning ideas/discussion

Meeting adjourned at 8:05pm. Fred motioned and Carol seconded

Next meeting is scheduled for May 3, 2023

Respectfully Submitted by Bob Kowalski, Lawrence Library Board of Trustees