

**Minutes**  
**Lawrence Library Board of Trustees**  
**March 1, 2023 @ 7 pm**  
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham (Chair), Carol Case, Fred Kobs, Diane Murphy, Lyn Warwick;  
absent: Bob Kowalski

1. Review of bills payable, payroll
2. Review of minutes from February 8, 2023 meeting. Pen motioned; Fred seconded. Approved.
3. Accounting:
  - o FY2023 budget EOM
  - o FY2024 budget proposal. Monday funding update
4. Stats: Feb Circ: 5,390 (up 2%); ILL Loaned: 812, Borrowed: 671 Total: 1,482 (net lender); Overdrive: 1,645 (up 1%); Patrons: 70 (37 adults, 18 seniors, 4 young adults, 3 ecards); Value of Circ: \$16,010 Calendar YTD: \$28,958; Foot Count: 4,050/month
5. Personnel:
  - o All positions filled
  - o Director: goals for 2023 still work in progress.
6. Systems:
  - o Problems with the phone system have been resolved
7. Building:
  - o Roof Leak outside Lyceum: still needs work
8. Other:
  - o Warrant articles due March 17
  - o Library Covid: Status quo
  - o Music and Art gallery:
    - Quilt show is on March 11<sup>th</sup>
  - o FLL - Book Sale March 17th through the 19th

Meeting adjourned at 8:00pm. Lyn motioned and Carol seconded

Next meeting is scheduled for April 5, 2023

Respectfully Submitted by Fred Kobs, Lawrence Library Board of Trustees