

Minutes
Lawrence Library Board of Trustees
February 8 , 2023 @ 7 pm
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham (Chair,) Carol Case, Fred Kobs, Lyn Warwick; absent: Bob Kowalski, Diane Murphy

1. Review of bills payable, payroll
2. Review of minutes from January 2023. Pen motioned; Carol seconded. Approved.
3. Accounting:
 - o FY2023 budget EOM
 - o FY2024 budget proposal. Monday funding, FinCom Feb1 meeting recap
4. Stats: Circulation 5,730 up 5% over January; Overdrive 1,939 up 25%; ILL 1,430 net lender; Value of circulating materials: \$72,000; Web event clicks 18,000 up 26%, about 5 users per minute; 10 countries (97% USA)
5. Personnel:
 - o Program coordinator : Victoria Walker starts Feb 14th; 2nd PT circulation position has been posted
 - o Director: goals discussion for 2023; any BOT changes or modifications.
6. Systems: Nothing for this month
7. Building:
 - o TAGS: Tom to come out this week, update
 - o Shattuck: no show
8. Other:
 - o Long range plan: survey now online and in print. Two focus meeting dates. Tuesday February 28th at 7pm and Monday march 13th at 7pm
 - o Library Covid: Status quo
 - o Music and Art gallery: good turnout in January for both open mic and BootScam concert; new art show opened Feb 1st; Quilt show in March
 - o Children's programming is strong
 - o COA - Deb is part of director search
 - o FLL: pie sale Feb 11th from 11:30-1pm; book sale March 1, 18 & 19

Meeting adjourned at 8:05pm. Carol motioned and Fred seconded

Next meeting is scheduled for March 1, 2023

Respectfully Submitted by Fred Kobs Lawrence Library Board of Trustees