

Minutes
Lawrence Library Board of Trustees
October 5, 2022 @ 7 pm
In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham (Chair,) Carol Case, Fred Kobs, Bob Kowalski , Diane Murphy. Absent: Lyn Warwick

1. Review of minutes from September 7, 2022 Pen motioned, Accepted with corrections.
2. Accounting: FY2023 budget EOM, State Financial report submitted EOY 2022
3. Stats: September: Circulation -5,909; New Patrons: 43; Overdrive 1,637; ILL 3,863; web users 1,700; Page views 4,693; Value \$66,864
4. Personnel: Custodial position update : Brian has the paperwork
5. Systems: PCs ; 4 new PCs from Groton, all with Windows 10
6. Building:
 - Jasonics scheduled for October 4th - completed
 - HVAC - no update
 - Aerie door update - fixed
 - Elevator inspection scheduled
7. Other:
 - Art and music
 - Wine Tasting Oct 15th
 - Town Declaration
 - Wi-Fi Policy
 - Library Covid: Monthly discussion
 - Digital Commonwealth. Membership paperwork submitted

Meeting adjourned at 8:10 pm. Diane motioned and Carol seconded

Next meeting is scheduled for November 2, 2022

Respectfully Submitted by Bob Kowalski, Lawrence Library Board of Trustees