

Minutes
Lawrence Library Board of Trustees
September 6, 2023 @ 7 pm

In the Lyceum

In attendance: Deb Spratt (Director); Charles Pen Burnham, Carol Case (Chair), Emil Diaz, Fred Kobs, Bob Kowalski, Diane Murphy, Lyn Warwick (vice chair)

1. Review of minutes from August 2, 2023 meeting (no July meeting): Pen motioned, Fred seconded. Passed.
2. Accounting:
 - FY2024 Budget EOM
3. Stats: August Circulation 7,137; Overdrive: 1,896, up 11%; ILL: 1,552, net lender; Patrons: new 48; Value of circulation: \$17,148; Web page: 6,116; pages viewed: Users: 1,956; Foot traffic:
4. Personnel:
 - PT Circ: hired Rachel Antonopolous; Emily's last day is September 11
5. Systems: N/A
6. Building:
 - Mortar – update on Bergquist Masonry
 - Art Gallery Floor: done
 - HVAC – awaiting quote from Corporate Mechanical
 - Carpet cleaned Sept 2nd
 - Electrical outside lights – any ideas on how to track it?
 - Roof Leak Aerie area: new area update on interior damage (Blackburn: October, no set date yet)
 - Chairs – to be picked up and re-upholstered via the state prison
7. Other:
 - Music & Art Gallery: resume in September; piano update - delivery 9/7
 - Policies: Behavior Policy; to review at next meeting
 - ARIS report: submitted, starting state financials
 - New database: Niche Academy – launched this month
 - FLL: Wine Tasting Oct 14th
 - Copier fees: minor increases; Garden native plants: labels for patrons
 - Filling for new Trustee
 - Trustee/BOS jointed meeting - scheduled TBA

Meeting adjourned at 8:35pm. Pen motioned and Diane seconded

Next meeting is scheduled for October 4, 2023

Respectfully Submitted by Bob Kowalski, Lawrence Library Board of Trustees